

Association of Washington Public Hospital Districts
and
Municipal Research and Services Center
PRESENT

PURCHASING, CONSTRUCTION AND CONTRACT MANAGEMENT WORKSHOP

May 16, 2016
9:30 a.m. to 3:30 p.m.
Radisson Hotel
SeaTac

AGENDA

9:30 Gather Food & Get Settled

10:00 Purpose and Introductions

Ben Lindekugel
Executive Director
Association of Washington Public
Hospital Districts

10:10 The View from the Auditor's Office

Debbie Pennick
Inland Northwest Audit Manager
Washington State Auditor's Office

10:30 Your Procurement Policy Checklist - Purchases

- Your Handy Dandy Checklist
- Purchasing Goods, Materials, Fixtures, Furniture, & Equipment in Relation to Cost
- Uniform Exemptions
 - Sole Source Purchases
 - Auctions
 - Special Market/Facility Conditions
 - Emergency Purchases
- Telecommunications Purchases and Contracting
- Intergovernmental Purchasing ("Piggybacking")
- Professional, Personal, and Purchased Services

John Carpita
Public Works Consultant
Municipal Research and Services Center

Chris Matala
Director, Supply Chain & Sterile
Processing
Island Hospital
Anacortes

Noon Break/Lunch

- Network

12:40 Blimey! The British are Coming!

John Carpita

PURCHASING, CONSTRUCTION AND CONTRACT MANAGEMENT WORKSHOP

1:15 Public Works Contracts – Part One

- Public Works Definitions
- Project Delivery Methods
 - Small Public Works Contracts
 - Small Public Works Roster Contracts
 - Public Works Contracts
 - Job Order Contracts
 - Design-Build Contracts
 - GC/CM

John Carpita
Derek Rae
Construction Management Associate
OAC Services, Inc.

2:10 Break

2:20 Traditional Public Works Contract Administration

- Starting a Public Works Contract
- Closing Out a Public Works Contract
- Other Issues
 - Donations
 - Sales Tax Issues
 - Prevailing Wages

John Carpita

3:00 Summary/Wrap-Up

Ben Lindekugel
Debbie Pennick
John Carpita
Derek Rae
Chris Matala

3:30 Adjourn